

How to Create a Report Template

1. Select Reports.
2. Select Create New Template.

The screenshot shows the Fleet Freedom web interface. On the left sidebar, the 'Reports' menu item is highlighted with a red arrow. Below it, the 'Create new Template' option is also highlighted with a red arrow. The main content area displays the 'Details' section for a report named 'Stationary and Idling'. The 'Name' field contains 'Stationary and Idling'. The 'Colour' field shows a row of color swatches with the blue swatch selected. The 'Symbol' field shows a grid of icons with the yellow speech bubble icon selected. The 'Targets' field contains an asterisk (*). The 'Notes' field is empty. The 'Report Type' is set to 'Full Event History'. Below the 'Report Type' section, there is a description: 'Pull up a complete history for a particular modem; includes readings for all positions, inputs, and outputs.' The 'Parameters' section shows a checkbox for 'Time of Day' which is currently unchecked.

3. Input a Report Name, choose a Colour and add any Notes.
4. Select a Report Type.
5. Add any additional Parameters for the report, such as Filters, Targets, Time of Day, Duration or Distance Thresholds.
6. Save.

If you need assistance with your Account, please contact one of our Customer Service Representatives.

Office Hours: Monday to Friday 9:00 AM 5:00 PM EST

Fleet Freedom Support Phone Number: 1 (866) 7872548 Option 2 English or 9 French

Email: support@fleetfreedom.com



Reports

- Breadcrumb
- Dispatch History
- Driver Behavior
- Field Worker
- Fuel Tax
- Full History
- Hours of Service
- Idling
- Messaging History
- Out-of-Date
- Stationary report
- Create new Template**

Behaviours

Maintenance

Devices

Admin

Change Company

Jaime Harrison

Notes

Report Type

Tag Summary

Summarizes the timeline based on the given tags.

Parameters

☒ Tags

☒ Located ☒ Stopped ☒ Idling ☒ Moving ☒ Speeding ☒ Alarm ☒ Ignition

☒ Maintenance ☒ Out-of-date ☒ PTO ☒ On Duty ☒ Off Duty ☒ Hard Brake

☒ Hard Accel ☒ Hard Turn

☐ Time of Day

12:00 AM to 12:00 AM

☒ Minimum Duration

05:00 mm:ss

☐ Maximum Duration

00:00 mm:ss

☐ Minimum Distance

0 Km(s)

☐ Maximum Distance

0 Km(s)

Save Cancel

Attributes - Summarizes the timeline based on the given attributes and thresholds. Attributes can include digital or analog inputs, engine information such as fuel level, engine speed or power state for example. The attributes available will vary by modem and installation method. Report Breakdown example below:

If you need assistance with your Account, please contact one of our Customer Service Representatives.

Office Hours: Monday to Friday 9:00 AM - 5:00 PM EST

Fleet Freedom Support Phone Number: 1 (866) 7872548 Option 2 English or 9 French

Email: support@fleetfreedom.com



20	Time	12:33:31 PM
	Location	Heading <i>NW (315°)</i> at 118 Km/h on ON-403 E, Mississauga, Peel, ON, CA (100 Km/h) 729ATP15
	Odometer	195,768 Km(s)
	Engine Hours	35 Days, 19 hours, 7 Minutes, 26 seconds
	Tags	▶ Moving 🔍 Ignition
	Engine Coolant Temperature	97 C
	Engine Speed	2021 RPM
	Fuel Level	57 %
	Trip Odometer	39871 Km
	Vehicle Speed	117 Km/h
21	Time	12:34:29 PM
	Location	Heading <i>NW (325°)</i> at 103 Km/h on ON-403 E, Mississauga, Peel, ON, CA (130 Km/h) 729ATP15
	Odometer	195,770 Km(s)
	Engine Hours	35 Days, 19 hours, 8 Minutes, 24 seconds
	Tags	▶ Moving 🔍 Ignition
	Engine Coolant Temperature	98 C
	Engine Speed	1778 RPM
	Fuel Level	57 %
	Trip Odometer	39873 Km
	Vehicle Speed	103 Km/h

Full Event History - Pull up a complete history for a particular asset; includes time and location event occurred, odometer, engine hours, speed, engine information (if applicable) and Tags (moving, speeding, stopped ignition etc). Report Breakdown example below:

If you need assistance with your Account, please contact one of our Customer Service Representatives.

Office Hours: Monday to Friday 9:00 AM - 5:00 PM EST

Fleet Freedom Support Phone Number: 1 (866) 7872548 Option 2 English or 9 French

Email: support@fleetfreedom.com



37	Time	9:06:20 AM
	Location	Heading <i>N (340°)</i> at 58 Km/h on ON-427 N, Toronto, Toronto, ON, CA (100 Km/h)
	Odometer	2,145.3 Km(s)
	Engine Hours	2 Days, 10 hours, 47 Minutes, 54 seconds
	Tags	Off Duty Moving Ignition
	Ignition	On
38	Time	9:07:20 AM
	Location	Heading <i>N (13°)</i> at 44 Km/h on 590 The East Mall, Toronto, Toronto, ON, CA (30 Km/h) Capri Park
	Odometer	2,146.2 Km(s)
	Engine Hours	2 Days, 10 hours, 48 Minutes, 54 seconds
	Tags	Off Duty Moving Ignition
	Ignition	On
39	Time	9:08:20 AM
	Location	Rathburn Rd, Toronto, Toronto, ON, CA (50 Km/h) Capri Park
	Odometer	2,146.4 Km(s)
	Engine Hours	2 Days, 10 hours, 49 Minutes, 54 seconds
	Tags	Off Duty Stopped Ignition Idling
	Ignition	On

Messaging - A full history of SMS and Email messages sent to and from the targeted assets.

Place Summary - Summarizes the timeline based on places visited. Report Details example below:

If you need assistance with your Account, please contact one of our Customer Service Representatives.

Office Hours: Monday to Friday 9:00 AM - 5:00 PM EST

Fleet Freedom Support Phone Number: 1 (866) 7872548 Option 2 English or 9 French

Email: support@fleetfreedom.com



Details	Summary	Breakdown
---------	---------	-----------

Time on Site Tue May 30 2017

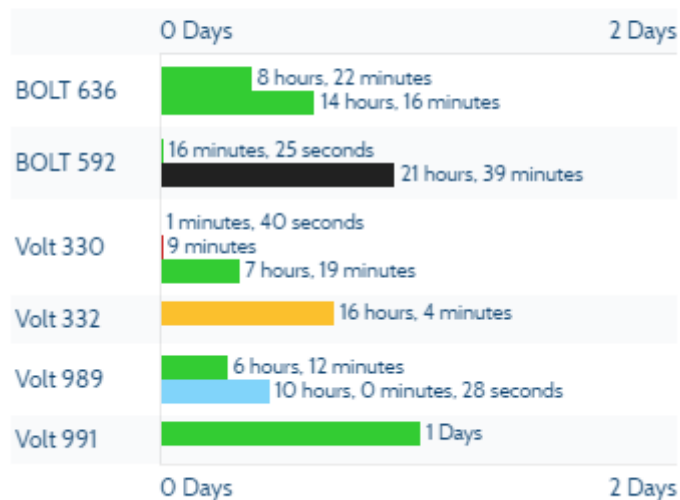
Tue May 30 2017 From 12:00:00 am to 11:59:59 pm

Events

Graph by

Duration

■ Loblaw's ■ Pearson ■ Satellite Office
■ Satellite Office KW ■ Store 1 ■ Store 2 ■ Store 10
■ Trak iT HQ ■ Zone 1



Region Summary - Summarizes the timeline based on the regions (cities, provinces/states, countries through which the assets traveled. Report Details example below:

If you need assistance with your Account, please contact one of our Customer Service Representatives.

Office Hours: Monday to Friday 9:00 AM - 5:00 PM EST

Fleet Freedom Support Phone Number: 1 (866) 7872548 Option 2 English or 9 French

Email: support@fleetfreedom.com



Details	Summary	Breakdown
---------	---------	-----------

Fuel Tax

From Wed Mar 1 2017 to Sat Apr 1 2017

Events

Graph by

Duration

- Alberta ■ British Columbia ■ Manitoba ■ Ontario
■ Québec ■ Saskatchewan ■ Alabama ■ Florida
■ Georgia ■ Idaho ■ Illinois ■ Indiana ■ Kentucky
■ Louisiana ■ Michigan ■ Minnesota ■ Mississippi
■ Montana ■ North Dakota ■ New York ■ Ohio
■ Pennsylvania ■ Tennessee ■ Washington
■ Wisconsin ■ West Virginia



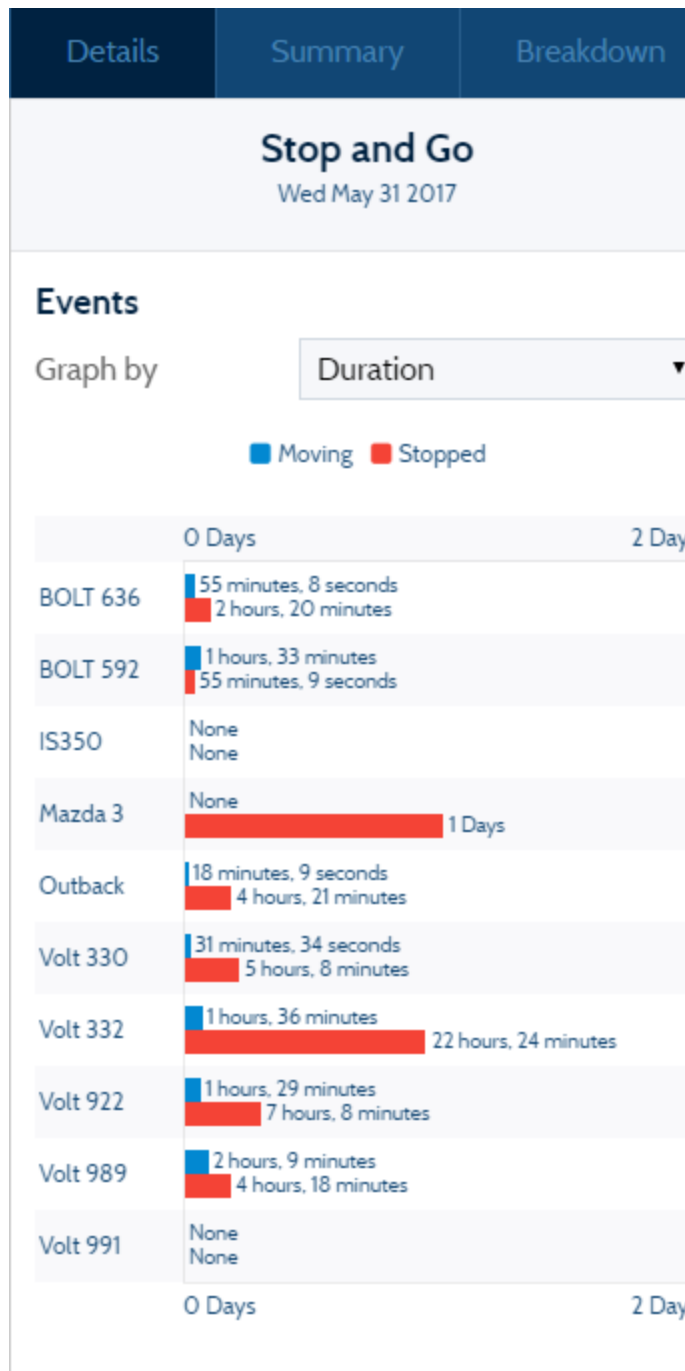
Tag Summary - Summarizes the timeline based on the given tags. Tags can include moving, speeding, idling, stopped, hard acceleration or power disconnect for example. The Tag Summary report allows you to choose what Tags you want to see included in the results. Events with the specified Tag will appear in the report results.

If you need assistance with your Account, please contact one of our Customer Service Representatives.

Office Hours: Monday to Friday 9:00 AM - 5:00 PM EST

Fleet Freedom Support Phone Number: 1 (866) 7872548 Option 2 English or 9 French

Email: support@fleetfreedom.com



Example of a completed Stop and Go Report created using a Tag Summary Template and selecting the Moving and Stopped Tags. Report Details example below:

If you need assistance with your Account, please contact one of our Customer Service Representatives.

Office Hours: Monday to Friday 9:00 AM - 5:00 PM EST

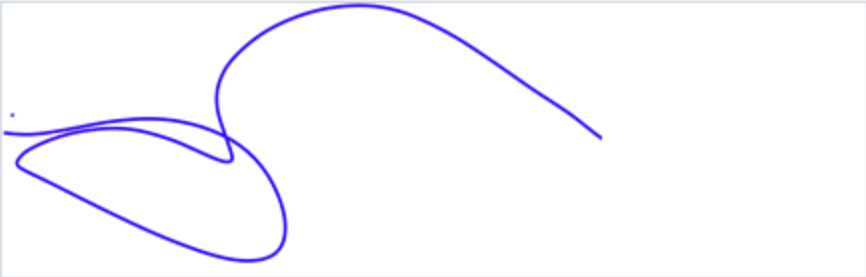
Fleet Freedom Support Phone Number: 1 (866) 7872548 Option 2 English or 9 French

Email: support@fleetfreedom.com



Task - A history of dispatched tasks. Report Breakdown example below:

3	Time	12:17:25 PM			
	Location	612 The East Mall, Toronto, Toronto, ON, CA (50 Km/h) 📍 Trak iT HQ			
	Odometer	44,861.2 Km(s)			
	Tags	🚗 Off Duty 🛑 Stopped			
	Ignition	Off			
	Vehicle Power	12.293 Volt			

4	Time	12:18:29 PM			
	Task	Trak iT HQ			
	Status	📍 Created 📋 🚗 📄 ✅			
	Notes	all good			
	Signature	 Andrew			

If you need assistance with your Account, please contact one of our Customer Service Representatives.

Office Hours: Monday to Friday 9:00 AM 5:00 PM EST

Fleet Freedom Support Phone Number: 1 (866) 7872548 Option 2 English or 9 French

Email: support@fleetfreedom.com