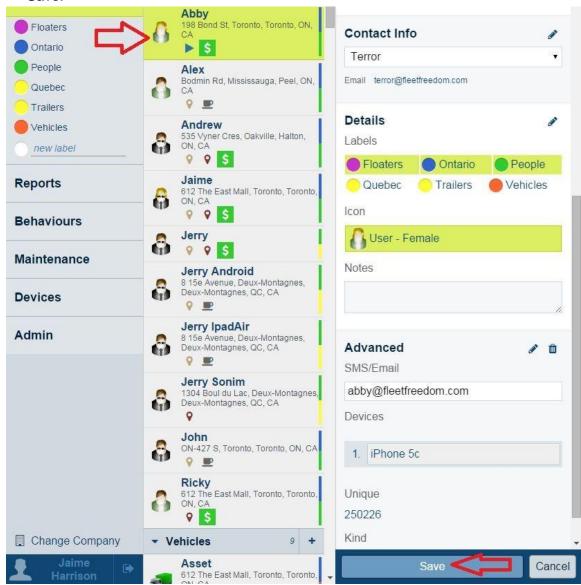


How to Modify or Delete a Person

Modify

- 1. Select the Person you wish to modify from the People list.
- 2. After making any required modifications or additions to Labels, Icons, Contact Info etc, select Save.



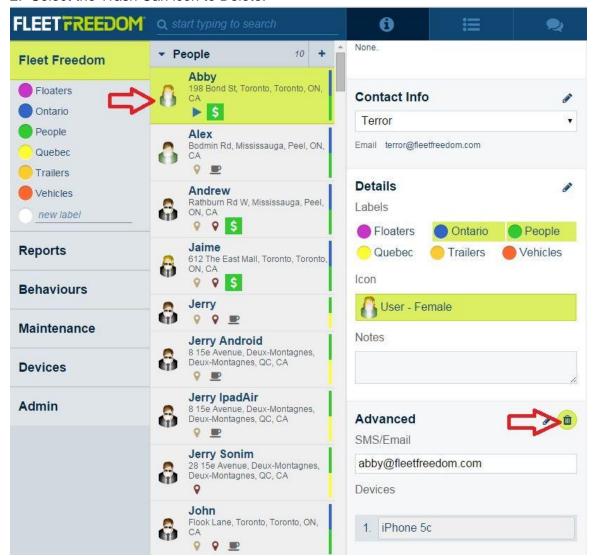
If you need assistance with your Account, please contact one of our Customer Service Representatives.

Office Hours: Monday to Friday 9:00 AM 5:00 PM EST

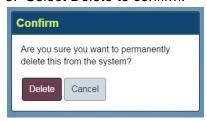


Delete

- 1. Select the Person you wish to delete from the People list.
- 2. Select the Trash Can icon to Delete.



3. Select Delete to confirm.



If you need assistance with your Account, please contact one of our Customer Service Representatives.

Office Hours: Monday to Friday 9:00 AM 5:00 PM EST