



How to Modify User Preferences

1. Select Admin, Users and the User you wish to modify.
2. Under the Details tab, scroll down to Preferences.

3. Select one of the default preference options, English (Canada), français (Canada), English (United States) or Customized.

4. Save.



If you need assistance with your Account, please contact one of our Customer Service Representatives.

Office Hours: Monday to Friday 9:00 AM - 5:00 PM EST

Fleet Freedom Support Phone Number: 1 (866) 787-2548 Option 2 English or 9 French

Email: support@fleetfreedom.com



You can also modify your own preferences by selecting your Name within the dashboard.

The screenshot shows the 'User Options' dashboard. On the left is a sidebar menu with categories: Maintenance, Hours of Service, Reports, Admin, Users (highlighted), User Groups, Contacts, Devices, Billing, and Behaviors. Below the sidebar is a 'Change Company' button and a user name 'John Harrison' circled in red. The main content area is titled 'User Options' and contains a 'Preferences' section with language options (English (Canada), français (Canada), English (United States), Customized), units (Distance: Km(s), Speed: Km/h, Temperature: °C, Weight: Kg, Volume: Litres), Fuel Economy (L/100km), Pressure (psi), Date Format (ddd MMM d, yyyy), Time Format (h:mm:ss tt), Language (English (Canada)), and Time Zone (Eastern Time (US & Canada) (UTC-05:00)). There is a 'Change Password' link. Below preferences is a 'Notifications' section with a plus icon. Under 'Popups', there is a green checkmark and the word 'Active'. Below this, there are fields for Days (Monday Tuesday Wednesday Thursday Friday), Time (09:00:00 - 17:00:00), SMS, Online (popup), Offline (email), and E-mail (jharrison@fleetfreedom.com). At the bottom are 'Save' and 'Cancel' buttons.

User Options

Preferences

[Change Password](#)

English (Canada) français (Canada) English (United States) Customized

Distance Km(s) Fuel Economy L/100km
Speed Km/h Pressure psi
Temperature °C Date Format ddd MMM d, yyyy
Weight Kg Time Format h:mm:ss tt
Volume Litres Language English (Canada)

Time Zone Eastern Time (US & Canada) (UTC-05:00)

Notifications +

Popups Active

Days Monday Tuesday Wednesday Thursday Friday Online popup
Time 09:00:00 - 17:00:00 Offline email
SMS E-mail jharrison@fleetfreedom.com

Save **Cancel**

Change Company John Harrison

Time Zone Eastern Time (US & Canada) (UTC-05:00)

Save **Cancel**



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