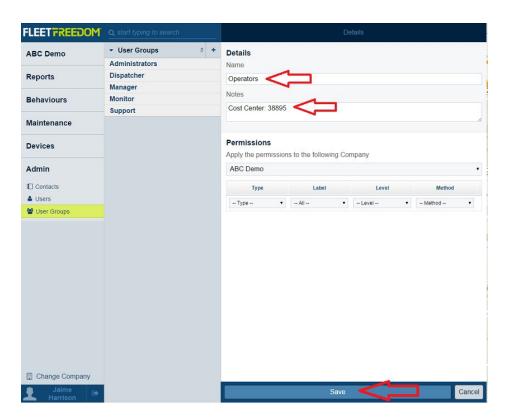


How to Create a New User Group

1. Select Admin, User Groups and the + sign.

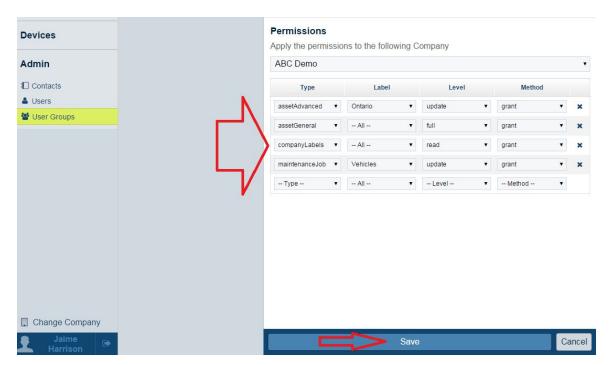


- 2. Input the User Group Details under the Details Tab.
- (a) User Group Name
- (b) Notes









3. Add Permissions.

Description of Permission Types

- (a) Select the Permission Type
- (b) Select which Label that Permission applies to
- (c) Select the Level of permission
 - Full Full control to read, write, delete and create things
 - Read Read only access, no changed allowed
 - Update Read and write access, but things cannot be deleted or new things created
- (d) Select the Method
 - Grant Permission is given
 - Revoke Permission is taken away
- 4. Save.

