How to Modify or Delete a User
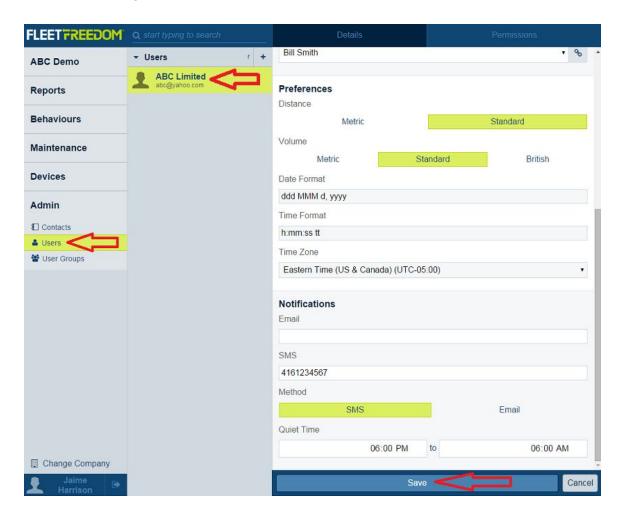
Modify

1. Select Admin, Users and the User you wish to modify.

2. Select the Details Tab to change the password, contact, preferences or notification method.

3. Select the Permissions Tab to modify the User Group selected.

4. Once all changes have been made, select Save.

Delete

1. Select Admin, Users and the User you wish to delete.

2. Select the Trashcan Icon.

3. Select Delete to confirm.

If you need assistance with your Account, please contact one of our Customer Service Representatives.
Office Hours: Monday to Friday 9:00 AM - 5:00 PM EST
Fleet Freedom Support Phone Number: 1 (866) 787-2548 Option 2 English or 9 French
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